

Minutes of the Business Meeting of the Annual General Meeting of the  
United Kingdom Environmental Mutagenesis Society  
University of York - Monday April 3rd 1978

Those present:

Committee Members:

Chairman:	Dr JM Parry (Univ of Swansea)
Secretary	Dr D Anderson (ICI Limited)
Treasurer	Mr BJ Dean (Shell Limited)
Councillor	Dr MF Lyon (Harwell)

and 31 ordinary members

Apologies for absence were received from Councillor, Dr D Scott (Paterson Lab).

1. The Proposed Constitution

Amendments to the constitution were discussed:

Page 1.

Article VI 1. Should read:- A quorum of the Executive Committee shall consist of three (3) of whom at least one shall be the Secretary or the Chairman.

Article VI 2. Should read:- A quorum at a business meeting of the Society shall consist of sixteen (16) members and the Chairman and Secretary or deputies must be present.

Page 3 Bye-Laws

Article 1. Membership. It was suggested that new members are required to supply a completed membership form to the Secretary as opposed to the Treasurer to avoid duplication of resources. However, to remain in line with the European Environmental Mutagenesis Society it was decided that the Treasurer should continue to receive the applications for membership. If applications were rejected they could be referred to the next Annual General Meeting – Thus Article 1 should read:-

Members shall normally consist of persons working in or interested in the field of Environmental Mutagenesis. Potential new members are required to supply a completed membership form to the Treasurer and will be elected to the Society on the recommendation of the Executive Committee, or referred to the Business Meeting of the next Annual General Meeting.

Article 1-2 should read:- Persons distinguished for eminent services to the field of Environmental Mutagenesis and to the Society may be made Honorary Members by the approval of the Executive Committee and their membership should be voted upon at the Business Meeting of the Annual General Meeting.

Page 4. Article IV.

4, should read:- The Secretary, with the aid of appropriate committees shall arrange all meetings and notify all members in writing if not decided at the Business Meeting of the Annual General Meeting.

Page 5. Article VIc. Another paragraph should be inserted. If paper-voting procedures are used, ballot papers should be kept until the next Annual General Meeting for purposes of scrutiny.

It was proposed by Dr D McDonald that the constitution with its amendments be accepted. The motion was seconded by Dr P Grasso and carried nem con by 35 members.

2. Honorary Members

It was proposed by the Executive Committee that Prof. Charlotte Auerbach be nominated as an honorary member of the UKEMS. This motion was unanimously carried by 35 members. Dr J Parry would write to ask her to accept honorary membership.

3. EEMS Councillor

It was proposed by Dr J Parry and seconded by Dr D Anderson that Mr BJ.Dean should succeed Dr J Parry as UK Councillor of the EEMS. In the temporary absence of Mr BJ Dean the proposition was accepted by 34 members.

4. Next meeting of UKEMS

The next meeting of the UKEMS is probably to be held in April of next year at the University of Bath. Dr Parry has already made preliminary enquiries concerning this venue. Members were urged to think of possible future venues. Dr Parry will also investigate other possibilities such as Loughborough or Nottingham.

5. Joint Meeting of the UKEMS and British Society of Cell Biology (BSCB)

In March of this year Prof. Robin Cole from the University of Sussex approached the UKEMS about a joint meeting of the UKEMS and the BSCB in September of 1979 on the topic of "Cellular Responses to Mutagens and Carcinogens". This proposed meeting was in principle accepted by members of the Executive Committee before the Annual General Meeting but members at the meeting also agreed that it should be held. The dates for the meeting were not finalised, possibilities being 3rd-6th September, 10th-13th September and 24th -27th September 1979. The final date might be dependent upon the date of the EEMS meeting which is also due to be held at around that time. Speakers at the EEMS meeting might also be prepared to talk at the joint meeting. These details will be determined in the future by Prof. R Cole and Dr D Anderson with the aid of an appropriate committee.

6. Joint meetings of the UKEMS and the Genetical Society

Dr MA Ferguson-Smith and Dr AM Chandley wrote to the UKEMS on behalf of the Genetical Society concerning possible future joint meetings of the two Societies. It was agreed in principle that a joint meeting should be tried in 1980 if the Genetical Society were agreed. Depending on its success it could be determined if there should be joint future meetings but in general they should not be on an annual basis. Dr Anderson was to inform Dr A Chandley and Dr MA Ferguson-Smith of these decisions.

THE CONSTITUTION OF THE UNITED KINGDOM  
ENVIRONMENTAL MUTAGEN SOCIETY

Article 1. Name

The Society shall be called the United Kingdom Environmental Mutagen Society, hereafter abbreviated to UK EMS.

Article 11. Objectives

The aims of the Society shall be to encourage research and teaching into the presence and activity of mutagenic agents in the human environment. The aims of the Society shall be furthered by the organisation of conferences, workshops and other such scientific activities. The Society shall act as the UK section of the European Environmental Mutagen Society, hereafter abbreviated to EEMS, and none of the articles herein shall contravene the constitution of the parent society.

Article 111. Membership

The Society shall consist of Ordinary and Honorary members.

Article IV. Officers and Executive Committee

The Officers of the Executive Committee shall be the Chairman, Secretary and Treasurer. The Officers, the past Chairman and two Committee Members shall comprise the Executive Committee. The election of the Officers and Committee Members and their duties shall be as provided for in the bye-laws.

Article V. Meeting

It shall be the duty of the Executive Committee to arrange the time and place of such meetings. In general, at least one meeting a calendar year shall be held.

Article VI. Transaction of Business

1. A quorum of the Executive Committee shall consist of three (3), of whom at least one shall be an Officer.
2. A quorum at a business meeting of the Society shall consist of sixteen (16) members, of whom at least one shall be an Officer.

Article VII. Changes in the Constitution

Amendments to the constitution and to the bye-laws shall first be submitted to the Secretary in writing for consideration by the Executive Committee. The proposed amendment and the recommendation of the Executive Committee shall be submitted to the membership either at the business meeting or by correspondence. A two-third-majority vote of those present at a business meeting, or of those voting when polled by correspondence, shall be required for adoption of the proposed amendment.

## BYE-LAWS

### Article I. Membership

1. Members shall normally consist of persons working in or interested in the field of Environmental Mutagenesis. Potential new members are required to supply a completed membership form to the Treasurer and will be elected to the Society on the recommendation of the Executive Committee, or referred to the Business Meeting of the next Annual General Meeting.
2. Persons distinguished for eminent services to the field of Environmental Mutagenesis and to the Society may be made Honorary Members by the approval of the Executive Committee and their membership voted upon at the Business Meeting of the Annual General Meeting.

### Article II. Subscriptions and expenses

The annual subscriptions of the Society shall be fixed by the Executive Committee and shall be payable in advance. Changes in the annual subscription shall be proposed by the Executive Committee and accepted by ordinary members at the Annual Business Meeting before being introduced. Honorary members shall be exempt from subscriptions.

The Society Treasurer will pay the European Environmental Mutagen Society a sum equivalent to one half the European subscription for each member of the UK Society. Other monies received in the form of subscriptions, registration fees, levies, donations and interest on investments will be used to further the aims and principles of the Society at the discretion of the Executive Committee.

### Article III. Officers and Committee Members

1. Officers, EEMS Councillors and UK EMS Committee Members shall be nominated by at least two members of the Society in writing to the Secretary at least two months before the Annual General Meeting, provided the consent of the nominee has been obtained. The Secretary shall inform the members of nominations one month before the Annual meeting and any member may forward their vote to the secretary at least two weeks before the Annual meeting.
2. The term of office of the Chairman shall be for three years. The terms of office for the Secretary and Treasurer shall be for three years and they shall be eligible for re-election. Other Committee Members may not serve for more than one consecutive term of office.
3. The Committee shall have the power to co-opt any member of the Society to the committee. The EEMS Council members representing the UK and Society members from the Committee of the International Association of Environmental Mutagen Societies who are not elected members of the Executive Committee shall be co-opted members of the Executive Committee. Co-opted members of the Executive Committee shall not have the power to vote.  
The term of office of the Executive Committee shall begin immediately after the Annual General Meeting following its election.

### Article IV. Duties of Officers

1. The Executive Committee shall formulate policies and shall authorise disbursement of the Society's funds.
2. The Chairman, Secretary and Treasurer shall discharge the duties usually assigned to these offices. The Executive Committee shall appoint such permanent and temporary committees as are necessary for the proper administration of the Society's affairs.
3. The Secretary shall submit to the Executive Committee a report of all transactions since the last meeting. The Treasurer shall submit a financial statement audited according to the regulations of the EEMS.

4. The Secretary, with the aid of appropriate committees, shall arrange all meetings and notify all members in writing if not decided at the Business Meeting of Annual General Meeting.

#### Article V. Meetings

1. The programme of the Annual General Meeting shall consist of three (3) parts:-

a) The scientific meeting.

b) The Executive Committee shall meet during the Annual General Meeting and take action on such matters as are brought to it.

c) The business meeting of the Society which will include the election of Officers, Committee Members, EEMS Council members and consideration of such business as may be required. The Secretary and Treasurer shall submit reports for approval by members of the Society.

Policy decisions of the Executive Committee are subject to the approval of the members of the Society. Members shall have the opportunity to override Executive Committee decisions and censure, instruct, and depose its officers through a two-thirds majority vote. If the circumstances arise when the Executive Committee resigns, the Secretary shall continue to act for a period of two months to receive nominations for the Executive Committee as specified by article III of the By-laws.

If paper-voting procedures are used ballot papers should be kept until the next Annual General Meeting for purposes of scrutiny.

Extraordinary business meetings of the Society may be called at any time by the Executive Committee or by the Secretary at the request of 10 of the members of the Society.

2. The Executive Committee may be called into extraordinary sessions by the Chairman to transact such business as may be necessary for the proper functioning of the Society. The Executive Committee may co-opt interim Officers or Committee Members, to fill vacancies occurring by resignation or death.

3. Members may introduce guests at the scientific meeting providing the appropriate registration fee is paid.